

SOUTH KINGS GROUNDWATER SUSTAINABILITY  
AGENCY JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS  
MEETING AGENDA

Monday, November 16, 2020

6:00 PM

VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUES BY GOVERNOR GAVIN NEWSOM. THE COUNCIL CHAMBER WILL BE CLOSED TO THE PUBLIC. PUBLIC CAN PARTICIPATE IN THIS MEETING AND PROVIDE COMMENTS ON AGENDA ITEMS VIA THE FOLLOWING:

<https://zoom.us/j/96376988897?pwd=UXFzNG4rMWhBcGVTYVNpWDJKOUI0UT09>

*Meeting ID: 963 7698 8897*

*Passcode: 939637*

Please contact Mia Washburn at (559) 299-1544 for any questions regarding the Zoom meeting.

Items:

1. Call to Order and roll call
2. Public Comment on Items not on Agenda

*The first 15 minutes of each regular session is set aside for members of the public to comment on any item within the jurisdiction of the Board of Directors, but not appearing on the agenda. For items appearing on the agenda, the public is invited to comment at the time the item is called for consideration by the Board. Any person addressing the Board under public comment will be limited to a 3-minute presentation to ensure that all interested parties have an opportunity to speak. Please submit any handouts to the Secretary via email prior to the meeting at dpeters@peters-engineering.com.*

3. Consent Calendar

*Unless a member of the Board of Directors requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately.*

3.1 Approve Minutes of August 12, 2020 meeting.

4. Committee Reports

4.1 Technical Advisory Committee

5. General Items

5.1 SKGSA Proposition 68 Grant Application - Oral Report by David Peters

5.2 Policy & Cost Sharing for Short-Term Recharge Projects - Oral Report by David Peters

5.3 Formation of the Administrative Committee

5.4 Proposed Co-Op Agreement Modification - Oral Report by David Peters

6. Secretary's Report

6.1 Time and place for next meeting

7. Board Member Comments

8. Adjournment

SKJPA BOARD OF DIRECTORS  
MEETING MINUTES

TELECONFERENCE

Wednesday, August 12 2020

6:00 PM

Chairman Kazarian called the meeting to order at 6:00 pm.

Board Members Present: Chairman Kazarian, Dix, Pimentel, Gonzalez, Ramirez

Board Members Absent: N o n e

Staff Present: David Peters, Michael Linden, Josh Rogers

**PUBLIC PRESENTATIONS**

None

**CONSENT CALENDAR**

Member Pimentel made a motion to approve the consent calendar. The motion was seconded by Member Gonzalez, and carried with a unanimous voice vote of all other members present.

**COMMITTEE REPORTS**

*Technical Advisory Committee Meetings – None*

**GENERAL ITEMS**

*5.1 Status of Co-Operative Agreement – Oral Report by David Peters*

Secretary Peters met with CID and, with the help of GSA council Michael Linden, has drafted a Co-Operative Agreement that will replace the current individual agency agreements. Draft is expected to be sent out early the following week for review.

*5.2 Update on 2020 Groundwater Allocation and proposed recharge projects for 2021 water allocation – Oral Report by David Peters*

Technical Advisory Committee (TAC) chair Rogers met with CID to touch base on possibility of GSA receiving this year's 1,000 acre-foot water allocation. Because it was a relatively dry winter, the GSA will not be receiving the allocation, but agreement with CID still required GSA to pay for the water. The 1,000 acre-foot allocation will roll over for possible allocation next year along with the already expected 2,000 acre-foot allocation, as long as there is enough storage capacity to handle the 3,000 acre-foot allocation. Peters sent out a list of recharge projects for 2021. Facilities currently in place, and new projects identified through TAC, GSA is expected to have 3,058 acre-foot storage capacity. Peters states that in 2022, GSA is also expected to receive a 3,000 acre-foot allocation.

Technical Advisory Committee chair Rogers states that due to quick turnaround of accepting the GSP and the need to develop projects, each city had to focus on projects that are already within, or immediately adjacent to, CID facilities and projects that wouldn't require acquiring right of way. By April 2021 CID needs to know where each city wants water delivered and at what rate.

Chairman Karnig presents concern about having possible future dry years and further rolling-over of water allocations and scrambling to create storage capacity for more than 3,000 acre-foot allocations.

Member Ramirez presents concern about securing funds for the infrastructure projects necessary to increase the storage capacity. Secretary Peters states that hopefully the agencies that have the ability and available funds to create larger storage capacity could do so to alleviate the burden on the smaller communities.

Member Dix mentions the possibility of being able to sell, or assign, water allocations to other communities to alleviate the GSA of the burden if allocation increases to 6,000 acre-feet in 2022. Secretary Peters states that he believes our agreement with CID forbids us from selling our allocation. Rogers will look into possibility of selling or assigning water away from SKGSA.

#### *5.3 Update on Provost & Pritchard Task Orders – Oral Report by David Peters*

Secretary Peters states Provost & Pritchard is now under contract and has received Notice to Proceed to begin impact fee study determination and pursue funding opportunities to complete recharge projects.

#### *5.4 Discussion on potential JPA modifications and establishment of an Administrative Committee – Oral Report by David Peters*

Secretary Peters states that it may be time discuss memorializing dates and times of monthly meetings, recharge credits for agencies that are developing projects, and how to approach larger projects that benefit the entire GSA. TAC discussed creating an advisory committee to vet JPA modifications to bring to the board for review and discussion.

Chairman Karnig, Members Dix, Gonzalez, Pimentel, and Ramirez are all in support of the administrative committee.

## **SECRETARY REPORT**

Time & Place for next meeting: September 9<sup>th</sup> at 6pm possibly via Zoom.

## **BOARD MEMBER COMMENTS**

None

## **ADJOURNMENT**

Having no further business Chairman Kazarian adjourned at 6:48 pm.

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**MEMORANDUM**

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**TO:** CHAIRMAN AND BOARD MEMBERS  
**FROM:** DAVID PETERS, CITY ENGINEER  
**SUBJECT:** FORMATION OF ADMINISTRATIVE COMMITTEE  
**DATE:** NOVEMBER 12, 2020

REQUESTED ACTION:

Adopt Resolution 20-01 authorizing the creation of an Administrative Committee.

DISCUSSION:

In an effort to establish a committee to evaluate and make recommendations to the Board on matters regarding financial and policy decisions effecting member agencies, the Board previously authorized staff to develop modifications to the Joint Powers Agreement (JPA) to create such a committee.

The Administrative Committee will consist of the City Managers of the four member cities and the General Manager from Del Rey CSD. The committee will meet ad hoc until such time that a standing meeting time is required to be needed.

The Advisory Committee may make non-binding recommendations to the Board, and the Board retains the sole discretion to adopt any such recommendations. Additionally, the Board, in its discretion, may assign tasks to the Administrative Committee. Such assignments should include the duration for completion of a particular task, and a description of the resources available to the committee in performing the task.

Staff recommends that the Board adopt Resolution 20-01 authorizing the creation of an Administrative Committee.

Attachments: Resolution 20-01

3. The Board will appoint the Chair and Vice-Chair for the Administrative Committee, who will serve one-year terms. Should the Board renew the Administrative Committee for future terms, new Chair and Vice-Chair appointments shall be made.
4. All Administrative Committee meetings shall comply with the Ralph M. Brown Act, Government Code section 54950, et seq. Regular meetings shall take place quarterly, starting in January of 2021, on the \_\_\_\_\_ of the month. The meetings shall be held at the office of one of the SKGSA members, and the starting time shall be set by the SKGSA Secretary.
5. Administrative Committee members shall regularly attend all scheduled meetings. However, no more than two members of the Administrative Committee who serve as alternates to Board members can attend a meeting of the Administrative Committee.
6. A quorum of the Administrative Committee shall be a majority of the committee members. A meeting cannot take place without a quorum, and the affirmative vote of a majority of the members present at a meeting is necessary for the passage of any motion.
7. Administrative Committee meeting minutes, including the voting on all matters, shall be recorded by the GSA Secretary or his designee, and distributed to the Board upon request.
8. The Advisory Committee may make non-binding recommendations to the Board, and the Board retains the sole discretion to adopt any such recommendations.
9. Unless otherwise specified by the Board, Rosenberg's Rules of Order will be utilized by the Administrative Committee.
10. The Board, in its discretion, may assign tasks to the Administrative Committee. Such assignments should include the duration for completion of a particular task, and a description of the resources available to the committee in performing the task.

PASSED AND ADOPTED by the Board of Directors of the SKGSA at a regularly scheduled meeting held on the 16th day of November, 2020 by the following vote:

AYES, and all in favor, thereof, Directors:

NOES, Directors:

ABSENT, Directors:

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Karnig Kazarian  
Chair, Board of Directors  
South Kings Groundwater Sustainability Agency

