

SOUTH KINGS GROUNDWATER SUSTAINABILITY AGENCY JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS MEETING AGENDA

PARLIER CITY HALL  
1100 E Parlier Ave  
Parlier, CA 93648

WEDNESDAY, JANUARY 10, 2018

6:00 PM

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City of Kingsburg Council Chambers or to otherwise participate at this meeting, including auxiliary aids or services, please contact Kingsburg City Clerk Abigail Palsgaard at (559) 897-5821. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council meeting.

Items:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment on Items not on Agenda
5. Consent Calendar

*Unless a member of the Board of Directors requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately.*

A. Approve Minutes of December 4, 2017 meeting.

6. Technical Committee Report
7. General Items
  - A. Consider Adoption of Resolution No. 2018-001 to adopt a conflict of interest code for the South Kings GSA.
  - B. Announce time and place for next meeting.
8. Secretary's Report
  - A. Engineering Consultant Update
  - B. Finance Update
9. Board Member Comments
10. Adjournment

SKJPA BOARD OF DIRECTORS

MEETING MINUTES

Kingsburg City Hall  
1401 Draper Street  
Kingsburg, Ca 93631

Monday, December 4, 2017  
5:00pm

Chairman Kazarian called the meeting to order at 5:00 pm.

Board Members Present: Chairman Kazarian, Vice-Chair Blayney, Chapa (Alternate) Rodriguez

Board Members Absent: None

Staff Present: David Peters, Michael Linden

The Flag Salute was led by Chairman Kazarian.

**PUBLIC PRESENTATIONS**

None

**CONSENT CALENDAR**

Vice-Chair Blayney made a motion to approve the minutes for November 13, 2017 seconded by Member Chapa. The motion carried with a unanimous voice vote of all members present.

**COMMITTEE REPORTS**

None.

**GENERAL ITEMS:**

*A. Consider approval of Amended JPA Agreement*

After brief discussion, Vice-Chair Blayney made a motion to approve the item which was seconded by Mr. Chapa. The item passed by unanimous vote.

*B. Consider seating Del Rey CSD Board Member*

Mr. Daniel Ramirez was seated on the Board.

*C. Approve FY 2017-18 Annual Operating Budget*

After brief discussion, Vice-Chair Blayney made a motion to approve the item which was seconded by Mr. Ramirez. The item passed by unanimous vote.

*D. Announce time and place for next meeting*

The next meeting was scheduled for January 10, 2017 at 6pm at the City of Parlier City Hall.

**SECRETARY'S REPORT**

Mr. Peters stated that the Secretary of State filing for the JPA would be updated to include Del Rey CSD as a member. Also, Mr. Peters stated that both engineering consultants had been contacted and were in the process of executing on-call agreements with the JPA.

**ADJOURNMENT**

Having no further business Chair Kazarian adjourned the meeting. The meeting adjourned at 5:21 pm.

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**MEMORANDUM**

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**TO:** CHAIR & BOARD MEMBERS  
**FROM:** DAVID PETERS, P.E.  
**SUBJECT:** ADOPTION OF RESOLUTION TO ADOPT CONFLICT OF INTEREST CODE  
**DATE:** JANUARY 7, 2018

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REQUESTED ACTION

Adopt Resolution No. 2018-001 to adopt a conflict of interest code for the South Kings GSA.

DISCUSSION / RECOMMENDATION

California's Political Reform Act requires every local government agency, including groundwater sustainability agencies, to adopt a conflict of interest code and review that code at least every two (2) years. A conflict of interest code tells public officials, government employees, and consultants ("designated employees") what financial interests they must disclose on their Statement of Economic Interest (Form 700). Financial interests may include investments, business positions, income, loans, and gifts. A conflict of interest code requires different levels of disclosure ("disclosure categories") for the designated positions, providing the basis or the transparency that the Political Reform Act requires of public officials.

ATTACHMENTS

1. Resolution No. 2018-001, with attached draft Conflict of Interest Code.

**RESOLUTION 2018-001**

**A RESOLUTION OF THE SOUTH KINGS GROUNDWATER SUSTAINABILITY AGENCY OF INTENT TO ADOPT A CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act (Government Code section 87100, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes; and

**WHEREAS**, the South Kings Groundwater Sustainability Agency (“South Kings GSA”) desires to adopt its initial conflict of interest code to be routinely reviewed and updated as necessary to comply with applicable law; and

**WHEREAS**, in accordance with state law the South Kings GSA has prepared the attached Conflict of Interest Code; and

**WHEREAS**, the Conflict of Interest Code contains required disclosure categories and a list of designated officials and employees who must file statements of economic interest.

**NOW, THEREFORE, BE IT RESOLVED** by the South Kings GSA that:

1. The Conflict of Interest Code for the South Kings GSA is hereby adopted as set forth in Exhibit “A” attached to this Resolution.

2. Those officials and employees designated in Appendix “A” of Exhibit “A,” whether elected, appointed, or otherwise hired, shall file statements of economic interests, upon assuming office, leaving office, and during each year in office, with the Secretary of the South Kings GSA, and such statements shall be retained available for public inspection and reproduction pursuant to Government Code section 81008. Upon receipt of the statements for the Board of Directors, the Secretary of the South Kings GSA shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors of the County of Fresno, as the code reviewing body and filing officer pursuant to Government Code sections 82011 and 87500.

PASSED AND ADOPTED by the Board of Directors of the South Kings GSA at a regularly scheduled meeting held on the 10th day of January, 2018 by the following vote:

AYES, and all in favor, thereof, Directors:

NOES, Directors:

ABSENT, Directors:

ABSTAIN, Directors:

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Karnig Kazarian

Chair, Board of Directors

South Kings Groundwater Sustainability Agency

## **EXHIBIT “A”**

### **SOUTH KINGS GROUNDWATER SUSTAINABILITY AGENCY**

#### **CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. The terms of the standard code incorporated herein, along with the attached appendices designating positions (Appendix “A”) and establishing disclosure categories (Appendix “B”), will constitute the conflict of interest code of the South Kings Groundwater Sustainability Agency.

Individuals holding designated positions shall file their statements of economic interests with the Secretary of the South Kings Groundwater Sustainability Agency, who will make the statements available for public inspection and reproduction. (Government Code section 81008). Upon receipt of the statements for the Board of Directors, the Secretary of the South Kings Groundwater Sustainability Agency shall make and retain copies and forward the originals of these statements to the Clerk of the Board of Supervisors of the County of Fresno as the filing officer.

Upon receipt of the statements, the Clerk of the Board of Supervisors of the County of Fresno shall make and retain a copy of each statement and forward each original to the Fair Political Practices Commission. The copies retained shall be available for public inspection and reproduction. (Government Code section 81008)

## APPENDIX A

### DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Board Members	1
Secretary	1
General Counsel	1
Consultants	As determined by the Board

The Board may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Board’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Government Code section 81008.)

## **APPENDIX B**

### **DISCLOSURE CATEGORIES**

Economic interests, including investments and business positions in business entities, interests in real property, and all sources of income (including loans, gifts, and travel payments), must be disclosed in accordance with applicable Fair Political Practice Commission (FPPC) guidelines.

“Jurisdiction” means the South Kings Groundwater Sustainability Agency. Real property is deemed to be within the jurisdiction if the property or any part of it is located in or within the boundaries/management areas of the South Kings Groundwater Sustainability Agency.

Individuals holding designated positions must report their interests according to their assigned disclosure category.

#### Disclosure Category 1

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

#### Disclosure Category 2

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

#### Disclosure Category 3

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

#### Disclosure Category 4

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the designated position’s division or department.

#### Disclosure Category 5

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that filed a claim against the agency during the previous two years, or have a claim pending.

#### Disclosure Category 6

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources of the type to request an entitlement to use agency property or facilities, including, but not limited to a license, utility permit, and/or station vendor permit.